

Roscommon Metropolitan Recreation Authority (RMRA)

November 19, 2014

The meeting was called to order by Chair Sue Jock at 7:04 p.m. at the CRAF Center.

Board Members Present: S. Jock, C. Allen, P. Miller, D. Smitz, E. Hart.

Recognition of Guests: Tracy Bosworth (Gahagan Nature Preserve), Lori Mattingly (Christmas in the Village), Bruce Yannatta (CRAF Center), Bill Bohlen (Roscommon Village Manager), Bobbi Werle (Christmas in the Village), Mark Constance (RiverFest)

Approval of Agenda – Motion C. Allen, 2nd D. Smitz, adding the Direct Sales Extravaganza, motion carried.

Minutes – Motion to accept minutes of the September 17, 2014 meeting as presented P. Miller, 2nd E. Hart, motion carried.

Correspondence – Letter from Julie Borak in regards to the future of the AuSable River Center.

Treasurer Report – P. Miller – The Income & Expense Summary (through November 18, 2014) presented. Motion to accept C. Allen, 2nd D. Smitz, motion carried.

Recreation Authority

Old Business

- Playground Update - \$5,000 Grant received from Chemical Bank, an additional \$10,000 from Roscommon Rotary Club, and \$2,250 from the Weyerhaeuser Giving Fund leaving a shortage of \$1,347.85 on Phase 1 of the project, with unsecured shortage for the excavating and gravel for the spring in the amount of 7 – 10 K. We did go ahead with our playground equipment plan, knowing we had not secured all the needed funds, based on the premise that the Rotary would assist if needed, hence their additional donation of \$10,000. Our plan includes moving the parking lot next spring, as its current location was a safety concern. A Ribbon Cutting ceremony will be held May 9 in conjunction with opening day of Little League. Major donors will be recognized with signs and possibly an engraved rock.
- Leases – CRAF Center has revised COOR, Dance and Gymnastic leases; the smaller leases will be reviewed, Thursday, November 20 at 9:30 a.m. It is proposed that there be a flat rate for room usage versus the current practice of the CRAF Center collecting a percentage of the fees from participants.
- 2015 Gazebo Concert Series – Sue Jock will apply for the Grants for the February grant cycle.
- Marquee Sign – The sign is up and brings great visibility to the Center. The conduit is in place for future electrical service to the sign.
- River Fest - M. Constance – 2014 Report submitted, he has met with DDA submitting 2014 bills and requested funding for 2015. Friday evening, July 17, 2015, RMRA is planning a Michigan Beer & Wine festival in Wallace Park to kick off the Festival. The military band has been invited back to perform. Saturday will include the Mud Bog hosted by Roscommon-Higgins Lake Lions Club (Tim Legg). A list of new officers will be forwarded to the RMRA board. RiverFest will be added to the RMRA website homepage.
- Direct Sales Extravaganza – C. Allen - Held in conjunction with Girls Night November 11. Vendors set up in the small gym, most would consider coming back but would prefer the large gym for exposure. Banners and signage was posted inside and out, but went unnoticed. With no lights on the outside front of the CRAF Center building most people thought the building was closed. A check was issued from HLRCC to RMRA for \$105, as one half of the event proceeds.

New Business:

- 2015 Meeting Dates – S. Jock – Meeting dates were distributed, C. Allen asked that we meet the 2nd Wednesday in May, as the Business Expo is held May 20 (the third Wednesday).
- Each RMRA entity has been asked to submit their 2015 budgets.
- RMRA 2013 audit is in progress with Jim Anderson. He has obtained an extension from the State to complete it due to extenuating circumstances (illness and delays with Carpenter & Robinson). We are to have an audit every odd year and reviews every even year.
- Insurance review will be in May.

- Kids Calendar - Place on January Agenda - We will collect information on area activities to be input in a children's community calendar. These would include summer / religious camps & schools, swim lessons, workshops, library summer reading program and activities, etc.
- FaceBook – Eric Hart has volunteered to keep up the RMRA FaceBook page. S. Jock will add him as an administrator.
- Winter Workshops – S. Jock will send out a proposed schedule for sign-up for six workshops. Each workshop needs three volunteers to assist for 2 hours.

AuSable River Center – Julie Borak submitted a letter to RMRA expressing her concern over the future of the River Center. The Center is being considered as a possible site for the Village to move its offices. Some of the members are in favor of disbanding while others would like to see the Center continue. The River Center is open by appointment only.

Christmas in the Village (CIV) – L. Mattingly – The lights are on the CRAF Center trees and Gazebo. Power will be available for them. Temporary power will be run to the marquee sign. 50 Exhibitors will also be set up in the large and small gyms. The Gingerbread House will be on the lawn of the CRAF Center and the Santa House will be at BC Pizza.

CRAF Center – B. Yannatta – CRAF Center Computer – P. Miller – RMRA financial data for 2014 has been entered. P. Miller will work with Bruce Yannatta in setting up accounts for the CRAF Center effective November 1, 2014. The CRAF Center has purchased two used pieces of equipment for the workout center; a recumbent bike for \$80 and an elliptical for \$300.

Gahagan Nature Preserve – T. Bosworth – Tom Dale is visiting pre – fifth grade classrooms in fifteen area schools. The Kirtland Warbler committee will be meeting June 5-6, offering tours and workshops in the hopes of reviving the event. The board is planning on hiring part-time summer help to assist with programming. The ELF Program is going strong, but is in need of volunteers for 2-3 classrooms

Adjourn – Motion to adjourn P. Miller, 2nd D. Smitz. Meeting adjourned at 8:40 p.m. The next meeting will January 17, 2014 at 7:00 p.m. at the CRAF Center.

Respectfully submitted,
Connie Allen
Secretary