

# Roscommon Metropolitan Recreation Authority (RMRA)

November 18, 2015

The meeting was called to order by Chair Sue Jock at 7:00 p.m. at the CRAF Center.

Board Members Present: S. Jock, C. Allen, K. Williams, E. Hart, P. Miller

Recognition of Guests: Lori Mattingly (CIV), Jeff Bearlocher (CRAF Center), Jalen Williams (Gahagan Nature Preserve), Alecia Catrell

Approval of Agenda – Motion C. Allen, 2<sup>nd</sup> E. Hart, motion carried.

Minutes – Motion to accept minutes of the September 16 and October 8, 2015 meeting as presented motion P. Miller, 2<sup>nd</sup> K. Williams, motion carried.

Correspondence – None

Treasurer Report –The Income & Expense Summary (through November 17, 2015) presented. Motion to accept C. Allen, 2<sup>nd</sup> K. Williams, motion carried.

## Recreation Authority

### Old Business

- Metro Park Development Plan – Tabled
- Received the PAR Plan Grant for the security cameras in the amount of \$3,900.
- Budgets and year end reports are due at the January 2016 meeting. 2015 is an audit year; all financial reports and statements will be needed.

### New Business

- We have been approved for a grant from the Michigan Council for the Arts and Cultural Affairs for the 2016 Gazebo Concert series.
- 2016 Meeting dates set: January 27, March 9, May 11, July 20, September 21 and November 16
- Metro Park has been winterized. More mulch will be needed in the spring in the playground area; one of the sprinkler heads and lines need to be repaired; grass seed and fertilizer will be needed for the grounds in the spring. We will budget funds for these maintenance and repair items.
- 2 Metro Park security cameras were not working and have been replaced, a third camera was repaired. The equipment was still under warranty.
- The electric meter at the corner of Fourth and Lake Streets will be 'landscaped' courtesy of the Gerrish-Higgins Alumni Association.

Gahagan Nature Preserve – Jalen Williams – Field trips to the Preserve are complete, the ELF Program is going great. The Naturalist Program is being updated.

AuSable River Center – No report.

Christmas in the Village (CIV) – L. Mattingly – Schilbe Tree Service plans on removing the trees this week. A 15' pine will be temporarily placed on the lawn of the CRAF Center for CIV. A new Santa suit has been purchased. The old suit will be available for loan. The Santa House trailer will have the tires replaced.

CRAF Center – P. Miller – CRAF Center financials, year to date, shared. Pam Miller has agreed to stay on as manager through January 2016. Financial data has been corrected and all accounts are balanced. The new LED lighting has been installed with motion sensors in the gym, fitness center, and locker rooms. The outside lights have been replaced also. New flooring has been installed in the back entry way. The walls have been painted using a grant of \$1,200 from the Gerrish-Higgins Alumni Association. The desk will be refurbished using a base of glass blocks and counter top, new bulletin boards have been ordered and cubbies for member workout personal items. C. Allen motioned, 2<sup>nd</sup> E. Hart for the expense of the refurbished desk, storage cubbies, bulletin boards, new chairs for the fitness center not to exceed \$1,000. Motion carried. C. Allen motioned, E. Hart 2<sup>nd</sup> to comp 5-days' pay to Pam Miller for the extended hours she has put in to the CRAF Center since October. Motion carried. Motion C. Allen, 2<sup>nd</sup> E. Hart to lease gymnastic equipment to Crystal for a term of 3 years at \$100 per month. At the end of the lease the equipment will belong to her. If for any reason during the 3 year term Crystal's new endeavor fails all equipment will

be returned to the CRAF Center at Crystal's expense. Motion carried. S. Jock will put up a Donation Christmas Tree to help raise funds for new fitness equipment. The water leak in the basement of the Center cannot be located. A camera will be used. K. Williams motioned, 2<sup>nd</sup> E. Hart for RMRA to purchase a multi-use vending machine and supplies from Sam's Club for \$4,500. RMRA will receive \$300 per month return from sales until funds are reimbursed. Motion carried. Alecia Catrell offered to donate a scoreboard from Our Lady of the Lake to the CRAF Center. It is the same as the one currently in the gym. We will make arrangements to pick it up!

Adjourn – Motion to adjourn P. Miller, 2<sup>nd</sup> E. Hart. Meeting adjourned at 8:00 p.m. The next meeting will be January 27, 2016 at 7:00 p.m.

Respectfully submitted,  
Connie Allen  
Secretary