

# **Roscommon Metropolitan Recreation Authority (RMRA)**

**July 17, 2013**

The meeting was called to order by Chair Sue Jock at 7:00 p.m. at the CRAF Center.

Present: S. Jock, C. Allen, D. Smitz, K. Williams, B. Yannatta

Recognition of Guests: Tracy Bosworth (Gahagan) and Pam Miller

Approval of Agenda – Motion C. Allen, 2<sup>nd</sup> K. Williams. Motion carried

Minutes – Motion to accept as presented D. Smitz, 2<sup>nd</sup> K. Williams. Motion carried.

Correspondence – The PAR Plan News, June 2013 received.

Treasurers Report – S. Jock – Report presented, S. Jock will schedule a meeting with M. Byrd to balance the report. Motion to accept as presented by C. Allen, 2<sup>nd</sup> D. Smitz. Motion carried.

## Reports:

### Recreation Authority – S. Jock

- Metro Park security camera installation is complete. Reimbursement request has been sent in to PAR Plan. Tim Thomas has maintained the park and groomed the fields. Tyler Bradley and the Roscommon County Trustees will maintain the park for the remainder of the season.
- Tisdale Trail System – Now on Facebook. Bernie and Liz Milnes brush-hogged the trail. The trails are in great shape.
- The Jeep Jamboree will be held October 26, 2013. Proceeds for 2013 were \$2,027.00.

AuSable River Center – B. Yannatta – Show and Sell will be held July 20. Raffle tickets are available for the cedar strip canoe.

Christmas in the Village (CIV) – No report.

CRAF Center – B. Yannatta – Membership levels remain consistent, 60 to 70 people per day. Men's restroom urinal replaced. Lockers were moved from the ladies locker room to accommodate the Kirtland Community College police trainees. County trustees are available to the CRAF Center for general maintenance for \$6 per day per trustee. Background checks have been performed on all employees, no issues to report. 20-25 Smoke detectors are needed for the Center. B. Yannatta will get prices, checking with local distributors. S. Jock presented the financial statement for the CRAF Center. The report will be filed for audit.

Gahagan Nature Preserve – T. Bosworth – July 18 is the last day for summer camp. July 19, 7:00 p.m., the Center will present a family program "Reptiles and Amphibians". Annual Open House is scheduled for September 22 at 4:00. Light refreshments will be served. Need assistance with clearing and removal of brush. Suggested the use of Trustees or individuals on probation needing to complete community service hours.

## Old Business:

- Update on Recreation Committee (subcommittee of Village, Township and RMRA) – Community input indicated the need for trails. The Recreation Committee has received a planning grant as the next step in the plan. The first phase will be a trail from Hilltop to 7<sup>th</sup> Street, with a bridge over the South Branch of the AuSable River. There is also interest in Disc Golf. KCC may donate their equipment as it is not being used on the campus. T. Bosworth will see if there would be room at Gahagan.

- Playground Plan – We need to develop a capital acquisition plan to proceed. Process all components of the plan to include various options based on a varied budget. Our next phase will be the parking lot, bids will be requested. This will assist us in budgeting the improvements at Metro Park.

New Business:

- Bruce Yannatta has resigned his seat on the RMRA Board. As a Village of Roscommon Trustee he cannot serve on the board of another Village entity. C. Allen motioned, 2<sup>nd</sup> D. Smitz to appoint Pam Miller to the RMRA Board as Treasurer. Motion Carried. Our recommendation will be made to the Village of Roscommon and Higgins Township.
- Motion C. Allen, 2<sup>nd</sup> K. Williams to authorize Sue Jock, Connie Allen and Pam Miller as the financial officers responsible for accounts and can conduct business at North Central Area Credit Union and Chase Bank for the Roscommon Metropolitan Recreation Authority (RMRA). Motion carried.
- Online Banking – B. Yannatta requested changing to online banking for bill payment. Motion by C. Allen, 2<sup>nd</sup> D. Smitz. Motion carried.
- Spending Limits – B. Yannatta will have a spending limit of \$500 to maintain the CRAF Center. Approved
- Advertising and Solicitations – B. Yannatta will look at past advertising expenditures and new opportunities to promote the CRAF Center. Many area residents are not aware that the Center is here or what it offers. St. Helen will be targeted as they have no recreation facility.
- Gazebo Concert Series – B. Yannatta needs help with the concerts (setting up, counting visitors/volunteers, collecting donations.) The final grant component must be submitted by September 30, 2013. Assistance will be needed for the 2014 grant request. The next concert is July 24.
- Pay Raise – Bruce Yannatta requested a pay increase of \$4,000 effective immediately. Motion D. Smitz, 2<sup>nd</sup> K. Williams, motion carried. There will be an evaluation to include a financial review in one year.

Adjourn – Motion to adjourn C. Allen, 2<sup>nd</sup> K. Williams. Meeting adjourned at 8:35 p.m. Our next meeting will be held Wednesday, September 18, 2013 at 7:00 p.m. at the CRAF Center.

Respectfully submitted,  
Connie Allen  
Secretary