

**Roscommon Metropolitan Recreation Authority (RMRA)**  
**January 16, 2013**

The meeting was called to order by Chair Sue Jock at 7:00 p.m. at the CRAF Center.

Present: S. Jock, M. Byrd, M. Nester, C. Allen

Recognition of Guests: R. Edwards (Roscommon Historic Model Train Club), P. Tucker (AuSable River Center/Christmas in the Village)

Approval of Agenda – Motion C. Allen, 2<sup>nd</sup> M. Nester. Motion carried.

Minutes – Motion to accept as presented M. Byrd, 2<sup>nd</sup> M. Nester. Motion carried.

Correspondence – Annual Monitoring Report received and will be forwarded to Gahagan Nature Preserve.

Treasurer Report – M. Byrd – As of December 31, 2012 checking account balance \$5,919.08, savings account balance \$356.68, also included was all year-end totals and proposed budget for 2013, motion to accept M. Nester, 2<sup>nd</sup> C. Allen, report filed subject to audit.

Reports:

AuSable River Center – P. Tucker – The River Center has two offices for rent. Also, two meeting rooms are available, free to non-profits to meet, capacity 49 people. The construction of a cedar strip canoe began with 18 people in attendance.

Christmas in the Village (CIV) – P. Tucker – The event was a great success. Pasties ordered at CIV will be ready for pickup January 26 at the Roscommon Senior Center. To order, call Tammy Menghini.

CRAF Center – M. Byrd – Presented financial report as of December 31, 2012, including membership and attendance. Budget will be very close to the 2012 figures. M. Byrd has received verbal approval from the Michigan Arts and Cultural Affairs for a grant to support the 2013 Summer Gazebo Concert Series.

Gahagan Nature Preserve – J. Mellgren – No report.

Old Business:

- Review and update current Personnel Policies – S. Jock –Reviewed the current policy (1999). Upon meeting with J. Adair, Risk Management, the current personnel policy needs to be updated in regard to current employment practices and laws and include employee background checks. Background checks can be done through the Roscommon County Sheriff's office.
- Safety Plan for current public areas – S. Jock – With recommendations from J. Adair, we need to address all safety hazards and perform regular walk-thru inspections.
- PAR Plan Grant – S. Jock –Grant requests will be posted next week.
- Selection of Funding Opportunities RMRA – Tabled until March meeting. Activities sponsored by RMRA – Tabled until March meeting.

New Business:

- Tisdale Upkeep – S. Jock – The DNR distributed maintenance guidelines. A tracker has been constructed to be used for trail maintenance, it works great. We will need volunteers to assist in trail grooming. A 1992 Ski Doo Touring LE snowmobile has been donated by Kelly Jock (101 White Birch, Houghton Lake, MI). We would like to have nearby storage of the equipment or construct a storage shed at the trail head. C. Allen will send thank you letter for the donation. Two dog waste stations have also been donated by the DNR. A motion by M Nester, 2<sup>nd</sup> by M. Byrd to purchase biodegradable bags for the stations. We will also get trash containers.

- Playground Equipment – S. Jock – Roscommon Rotary Club awarded RMRA \$25,000 for playground equipment.
- Grant Requests – S. Jock will apply for a DNR grant of \$45,000 for playground equipment. She will also be attending a recreation workshop in Grayling February 7. We will hold off in applying for any grants through the Roscommon County Community Foundation. We can apply once we have established projects or programs with specific needs.
- The board did discuss a possible event at Tisdale trail, as we need to increase public awareness of available recreation venues and opportunities available to our area residents.
- Village Recreation Committee – S. Jock – Through this committee a determination was made of what was wanted in the community by the residents. These included park upgrades including playground equipment, tennis and basketball courts, bike racks, dog waste stations and hiking and biking trails. All of these items are incorporated in the Park, Recreation and Open Space Master Plan for the Village of Roscommon. The Recreation Committee is currently working on a trail from Seventh Street to Hilltop Apartments. This trail will provide a safe route for Hilltop area residents to get to the Village, while adding a recreational trail that can be incorporated into the Tisdale Trail at a later phase.
- Bank Account – Motion by M. Nester, 2<sup>nd</sup> M. Byrd to authorize, for corporation or voluntary association on accounts, Sue Jock, Marlyn Byrd, and Connie Allen as the financial officers responsible for accounts at the North Central Area Credit Union.
- RMRA Legal Holdings and Agreements – M. Byrd is keeper of agreements and deeds.

Marlyn Byrd announced that he will be stepping down as Director of the CRAF Center, effective June 30, 2013. Marlyn was asked to expand his dialog in regards to his job description. We would like to hear your recommendations for a replacement.

Adjourn – Motion to adjourn M. Nester, 2<sup>nd</sup> M. Byrd. Meeting adjourned at 8:05 p.m. The next meeting will be March 20, 2013, 7:00 p.m., the CRAF Center.

Respectfully submitted,  
 Connie Allen  
 Secretary