

## ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

### BOARD MINUTES

April 15, 2019

**Members Present:** Tammy Schwalm, Tom O'Brien, Ron Alden, Jessie Sharpe, Cecilia Scow, Phil Weiler, Jim Anderson, Roy Spangler, Doug Hodges

**Excused:** Paige Haines, Mike Walker, Andrea Weiss

**Absent:**

**Others Present:** Diane Love-Suvada, Mike Miller, Tom Dale, Mark Walling

Motion by Doug Hodges with support from Sue Jock to accept the Secretary's report. All in favor, motion carried.

Motion by Cecilia Scow with support from Jim Anderson to approve the Treasurer's report. All in favor motion carried.

**CORRESPONDENCE & PUBLIC COMMENT** – None

### **COMMITTEE REPORTS**

**Managers Report-** There will be a meeting Wednesday April 24<sup>th</sup> at 6:30 with the 5 families at the Village Hall. Sidewalks bids have gone out. Village council opted out of recreational marijuana. Village council approved the master plan and it now gets sent out to other groups for 63 days, after that time if there are no objections it becomes final. There was approval to go ahead with a conceptual plan for the Hiawatha property. A recreational meeting is coming up Wednesday the 17<sup>th</sup> at 7:00. The AuSable Drug has additional people interested in purchasing the property once it is cleaned up. Mike Kent has signed consent for us to access the property. The Brownfield grant is coming along nice. Three bids for branding and marketing have been received. Interviews to present the ideas will be next.

**Façade Grant** – We received an application from the Historical Society. Motion by Roy Spangler to approve the Historical Society façade grant in the amount of \$2,308 with support from Jim Anderson. The total cost was \$4,615. Motion approved.

**Sidewalks and Streetscapes** – Ron Alden is getting bids for the areas scheduled to be replaced and repaired.

**Website** – See comments in new Business

**Sawmill** – Diane Love-Suvada presented her monthly report.

**Farm market-** Nothing to report.

**Economic Development Coordinator** – Mark Walling presented his monthly report. A Townhall meeting is being planned for May. Mark is retiring in May; a lot has been accomplished in the last two years Mark has been instrumental in what has been accomplished. He will be around to assist in the future but the heavy lifting has been completed and he is ready to step back.

### **OLD BUSINESS**

**Lighthouse walkway/bridge** - The pedestrian walk is schedule to happen this summer under the grant.

**Iron Bell Trail** – Nothing new to report.

**Consumers Energy** – Doug Hodges hasn't heard anything from Consumers.

**Proposed Bylaw additions** – Ron Alden will up-date the council.

**AuSable Drug Store** – ATC put together a proposal for a total package of \$59,500 motion by Tom O'Brien to approve ATC as the consultant to do the assessment at 801 contingent to the grant approval requirements. Second by Sue Jock. Motion approved. Jim Anderson suggested it should be brought up at the Village Council to make sure they are on board with using ATC as well.

**NEW BUSINESS**

**Kirtland Warbler Festival** – Tom Dale requested \$500 for support of the Festival. The Festival does ask for support from many sources. Motion by Jim Anderson with support from Sue Jock for \$500 for the Kirtland Warbler Festival. Motion approved.

**PA 57 Act- new requirements** – We need to make sure our minutes are up-to date and accessible through the Village website. There has been changes in the annual report requirements and the annual report has to be in a very specified format. If there are more than 100 people living in the DDA district we need to have a 9 person advisory committee. We need to have two informational meetings a year for the annual public to provide what our future plans are and to accept recommendations from the public.

**Group Picture** - Next Wednesday's meeting April 24<sup>th</sup>

**Future projects** – Motion by Tom O'Brien to purchase paint to fix up the Community Events sign, support from Cecilia Scow. Motion approved.

**Parking lot signage** Ron will get a price on the signs and bring it back next month.

**LIAISON REPORTS** – Business Expo Wednesday May 15<sup>th</sup>, Village Clean-Up May 11th 9:00 to noon, Back to the Bricks June 8<sup>th</sup> 11:00 – 1:00 and 1:00 to 4:00 local car show.

**Meeting Adjourned at 9:24.** Motion by Cecilia Scow with support by Tammy Schwalm to adjourn.