

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES

December 17, 2018

Present: Ron Alden, Thomas O'Brien, Andrea Weiss, Cecilia Scow, Sue Jock, Paige Haines, and Mike Walker

Excused: Roy Spangler, Phil Weiler, Jim Anderson, Tammy Schwalm, Doug Hodges

1. Call to Order: 8:12a.m. Pledge of Allegiance (delay of game with the quorum)
2. Introduction of Guest: Diane Suvada
3. Approve the minutes from our November meeting; motion by Walker, second by Weiss, All in favor, motion carried.

4. Treasure Report; motion to approve by Scow, second by Alden, All in favor, motion carried.
(Thru 12/14/18) **Treasurer's report**

Cash on Hand	\$246,362.84
Interest 11/30/18	\$20.40
	\$246,383.24
Bills Approved Prior Month	
Ck #1056 Growing Up(Village Flower Baskets)	\$2,624.20
Ck #1057 Gaylor Insurance (Train Club Ins)	\$502.60
Ck #1058 AuSable River Center(to 3-14-19)	\$600.00
Bills for Approval	
Ck #1059 Sawmill	\$15,000.00
Ck #1060 Hometown Decorations	\$2,700.00
Ck #1061 Mark Walling	\$1,030.00
Ck #1062 Village of Roscommon	\$17.10
Ending Balance	\$223,909.34

5. Correspondence and Public Comments:
Resignation letter from Tim Legg: DDA seat (business owner) now vacated and posted.

6. Committee Reports:

Village Managers Report:

- Village, City revenue Sharing Report submitted to state
- IBT meeting: agenda will be updated cost
- RMRA: Meeting set January 23 at 7pm Village Hall to reassess recreation
- Industrial Park Lot 30: Purchase pending
- Hiawatha Property: Closed on property last week, securing building for winter
- Defibrillator: In foyer at Village Hall, sign outside to identify location: Grant from the RCCF, 1819 UAW and LEAR
- ROXY: #1-Master Plan, #2, Ordinances drafts pending, now working on #3 best Practice then #4 Marketing strategies, meet 3rd Wednesday of month at 9 all welcome.

- Working on networking between the school district and community to increase partnership awareness.

Façade Grants:

To clarify, grants are available for exteriors, front, side and rear if it faces a public streets or parking areas. This is part of our existing façade grant application.

Two Rare Designs - Sharpe's: Motion was made to have the committee review the final paid receipts and have the grant paid as soon as possible. Motion by Jock, second by Walker, all in favor, motion carried.

Sidewalks and Streetscapes: Discussion on repainting light poles: \$300+/-/pole, verbal quote bid from Steve Witt, Tim Legg preferred them taken down and brought into his shop. Further discussion and plan needed. Lights poles are pitted and loosing paint on the bases.

Website: DDA meeting minutes have not been posted on our web site since spring. This will be corrected with the new Village web site. Suvada volunteer to help update our Facebook page if she receives the information.

Sawmill Rural Business Center: Report submitted

Farm Market: Off Season

Economic Development Coordinator: Report submitted, motion made by O'Brien, second by Weiss to extend Mark Walling's contract on a month to month basis, all in favor, motion carried.

7. Old Business: Discussed above

8. New Business:

Elections: Tom O'Brien President, Jim Anderson Vice President, Andrea Weiss Treasurer, Tammy Schwalm Secretary, All in favor, motion carried.

O'Brien, Weiss and Haines term expire this year and will need to be sworn in prior to our next meeting.

Liaison Reports:

Chamber-Winterfest February 16th-Volunteers needed if interested contact the Chamber

Meeting adjourned at 9:28