

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD MINUTES**  
**October 22, 2018**

**Members Present:** Tammy Schwalm, Tom O'Brien, Doug Hodges, Jim Anderson – via skype, Mike Walker, Roy Spangler, Andrea Weiss, Phil Weiler, Cecilia Scow  
**Excused:** Sue Jock, Ron Alden  
**Absent:** Tim Legg, Lonnie Wilkerson  
**Others Present:** Diane Love-Suvada, Mark Walling

Motion by Andrea Wiess with support from Cecilia Scow to accept the Secretary's report. All in favor, motion carried. Motion by Tammy Schwalm Second by Roy Spangler to approve the Treasurer's report with one addition in the amount of \$146.21 for the relocation of the murals. All in favor, motion carried.

(Thru 10/19/18)	Treasurer's report	
Cash on Hand		\$271,534.65
Deposit –Higgins Twp		\$1,000.00
Interest 9/30/18		\$21.97
		\$272,556.62
Bills Approved Prior Month		
Ck #1044 Jeremy McKee		\$5,000.00
Ck #1045 HLRCC		\$800.00
Bills for Approval		
Ck #1046 Marcie Dankert		\$233.50
Ck #1047 CRAF Center		\$14,250.00
Ck #1048 VIP Marketing (Domain Hosting)		\$132.35
Ck #1049 Mark Walling		\$1,060.00
	Ending Balance	\$251,080.77

**CORRESPONDENCE & PUBLIC COMMENT** – Kelly Anis is not continuing his membership with the MDA.

**COMMITTEE REPORTS**

**Managers Report** - RRC Townhall meeting scheduled for Wed October 24<sup>th</sup> has been cancelled. The last dumpster was picked up, the process was helpful in reducing the blight. Cameras will be installed at Wallace park in a couple weeks. A purchase agreement for property in the industrial park will be closing soon. Grants have been applied for to purchase a defibrillator that can be placed in the entranceway of Village Hall for anyone to use. Hiawatha site was inspected it didn't come up with any deal breaking issues. Village attorney is reviewing the documents and this should be wrapping up soon. The Snowmobile Trails Club meeting was attended to discuss making Roscommon snowmobile friendly, suggestions include new signage and working with DNR. Ron Alden attended a joint township meeting regarding a sewer system around Higgins Lake. A vacuum truck will be a 2019 purchase.

**Facade Grant** - CRAF Center sidewalks are completed. Two Rare designs is working on their store front.

**Sidewalks and Streetscapes** – Motion by Phil Weiler to purchase 40 large pots/hangers/flowers for a total of \$5,248.40, with the support from the Village for the change. Second by Doug Hodges. All in favor, motion passed.

**Website** – The bill from VIP marketing for the domain for the website needs to be paid and we will continue with our website until new Village site is up and running and we can be added to that site.

**Sawmill** – Diane Love-Suvada provided a report on the past month's activities and up-coming events. One client Shay's Play Place is currently looking for a property closer to town if anyone knows of something let Diane know. There were four business consultations last month. Springboard Summit Pitch Night will be November 8<sup>th</sup> at 5:30. Youth Maker Market is scheduled for December 1, 2018.

**Farm market**- Closed for the season.

**Economic Development Coordinator** – Mark provided a report and a update on the work that was done in October.

### **OLD BUSINESS**

**Lighthouse walkway/bridge** - Pavement is done.

**Iron Bell Trail** – Townhall meeting coming up in St. Helen.

**Mural relocation** – Completed.

**Exit #239 & #244 signage** – Ron Alden has been in contact with the Road Commission, MDOT has a say in the placement of signs. Roy Spangler would like to see a 4 X 8 sign.

**Train Club Support** – Sue Jock was checking into insurance policy options.

**Hiawatha Canoe Livery** – The Village made a purchase offer. If the purchases goes through the plan is to winterize the building for the winter but make it accessible to contractors for any improvements to be made.

**Billboard renew contract** – Motion by Andrea Weiss to contact Wolf and see if they will do a one-month extension and then remove and save the skin. Support by Roy Spangler. All in favor, motion passed. We will revisit as a budget item for next year along with looking for grant funds to help pay for the cost again.

### **NEW BUSINESS**

**Village resident board member replacement** – Paige Haines and Kevin Wagner are interested in being on the board and both were invited to attend our meeting. The final decision is an appointment by the CEO, Ron Alden.

Roy Spangler commented that with the Tee Pee closing a market study for a motel in Roscommon should be considered. Mark Walling has the name of a possible contact with hotel market study connections.

### **Future projects**

Exit #239 & #244 signage

Light pole painting

Hanging flower baskets

**LIAISON REPORTS** – Chamber next event is Winterfest. Christmas in the Village Dec. 2<sup>nd</sup> not a Chamber Event.

**Meeting Adjourned at 9:20.** Motion by Mike Walker with support by Andrea Weiss. All in favor.