

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
October 16, 2017

Members Present: Weiler, Schwalm, O'Brien, Rosczyk, Anderson (skype), Hodges, Legg, Weiss, Spangler, Alden, Wilkerson,

Excused: Jock

Others Present: Diane Love-Suvada, Lance Cherven, Mark Walling, Vickie Springstead, Olivia Marshall, Dan Scow, Charlotte Mlot

Corrections to the August minutes. Check #991 should not have been on the August minutes. The August minutes inadvertently still had July at the top instead of August.

Motion by Phil with support from Ron to accept the Secretary's report. All in favor, motion carried. Motion by Doug with support from Ron to approve the Treasurer's report. All in favor motion carried. Additions to the Treasurer's report \$740 to the EDC, \$400 for the farmers market, \$200 MDA renewal.

(Thru 10/11/17) Treasurer's report

Cash on Hand	\$223,393.00
Higgins Twp.	\$15,865.39
Interest 9/30/17	\$19.02
	\$239,227.41
Bills Approved Prior Month	
Transfer Kirtland Warbler(final)	\$500.00
Ck #806 Void	
Ck #807 Erine Adams(Farm Market)	\$275.00
Bills for Approval	
Ck #808 Village of Roscommon(Mike Looney hrs & hdrwre)	104.49
Ck #809 Northern Pines Mercantile (Entry sign restoration)	\$550.00
Ck #810 Village of Roscommon (John's Stipend)	\$4,254.81
Ck #811 The Verdin Company (Clock Repair)	\$931.49
	Ending Balance \$232,661.62

CORRESPONDENCE & PUBLIC COMMENT - A letter was received from the Richfield DDA questioning Kirtland's plan with the original campus and looking to get a better commitment from Kirtland. Roy commented that the main campus is not shutting down. A note from Carol Garlo was read regarding the Holland House relocation. The house was an eye sore for many years, it took 7 years to restore and the home brings visitors in the village. Dan Scow is concerned with removing a historic building out of the Village and would like to see the DDA and Village pursue a revised option for the parking.

COMMITTEE REPORTS

Managers Report – Vickie Springstead with the Higgins Lake Foundation provided some information regarding shore line water degradation. The foundation is interested if providing signs in the Village encouraging the use of chemicals more prudently. An outdoor sign holder could also be used to promote things in the Village. The foundation would fund the initial hookup and the signs. Tom suggested the trash cans placed throughout the Village may not be an ideal place to attach the signs because of the aggregate surface. Lance gave an update that the DPW is in the process of repairing damaged sidewalks. An ICE grant

will help get a better sewer and water main by Metro Park. A car hit a light pole that needs to be repaired and they are covering the costs. The owner of the DHS building turned the property over to someone interested in treating alcohol and drug abuse issues. They will be working thru the process of renovating the building. A new administration assistant has been added Lacie Wilkerson. New law firm has been selected from Bellaire MI that specializes in municipal law.

Façade Grant – Nothing new

Sidewalks and Streetscapes – Nothing new

Website – Jim nothing to report. Jim is going to put together a more enhanced annual report with some pictures and showcase rather than just report.

Sawmill – Diane provided an update. St. Helen, Grayling and Gaylord have expressed interest in the Saw Mill services. Mike Walker shared his thought in regards to the AuSable Drug building and that block. He envisions Bennicks store returning to the restaurant, a Tap room in the middle building and Bennick's current store occupying the AuSable Drug. Mike would like to pursue the building the problem is still parking. Two buildings are for sale across the road, Green and the antique store a possible better use to consider would be parking and open space for events that would attract foot traffic. Antique car shows, tractors and other events with a continuous change of interest would bring additional foot traffic. Mike would like to see downtown housing/Condos well positioned. Third item there has been interest in purchase for grey house behind this building with an easement and access to the store. Reestablish the alley and do the parking behind. Roy brought up the Frontier building as an option for parking.

Farm market- New coordinator for the market possibly Marci Dankert who is showing interest. Erine and Andrea and working together to draft a job description and a possible contract for the position. Market is closed for the year. There have been some issues at the River Center with putting stuff in the closet for the market. We do pay rent there. There is also storage available in the train building.

OLD BUSINESS

Lighthouse – John sent an e-mail to Tim that we would like to move forward with the plan so if there are grants for the project we can move forward. We need to have plans to allow us to put in for them.

Parking for 5th St. and Lake - Productive meeting with Todd Jansen last week some additional contact with the owners of the Holland House. If we could work with the owners and have some space behind the house it would make a better case to do nothing. Working on a memorandum of understanding if they will enter into an agreement that establishes division. They are not considering giving us the space. John is in favor of keeping the Holland House. Doug is losing interest in it, it is not a DDA project someone else brought this project to us. Let the investors do the work and let them come to us.

Iron Bell - Nothing new to report.

Economic Coordinator – Mark sent out a report. Conference on housing and discussions on the impact for the new Arauco expects 200 full time employees. A major furniture manufacture is interested in being on the property with an expected 400 jobs. Looking to see how to address the housing. Planner that may be able to assist them and is preparing a proposal master plan and zoning ordinance. We received 2 million dollars for the ICE grant. Mark submitted a proposal to extend his contract for another 6 months. \$40 per hour, 10-20 hours per week. Not to exceed 6 months or April 14, 2018. Motion by Phil, second by Tim to extend his contract for 6 months. Motion approved.

Parking Stripping – Will be done Spring 2018.

NEW BUSINESS

Adams – new board member - Invitation to Janae Ostling, let Tom know if we have any ideas.

Remove landscaping at Welcome sign to North/East – Andrea spoke with Greg Flugel who recommends that we leave the stone but remove the shrubs. \$600 to remove and then he would maintain at no charge. Motion by Doug to have it removed second by Ron. Motion passed.

Flowers in the Village – Tom understands there is a committee and they are continuing and Dan is a part of it. Barb is the committee chair, John, Barb and Dan are on the committee. John would like to add some people to the committee and if Barb isn't interested in continuing then we will look for a new chair. Phil commented we should let them know we aren't writing a check until there is a clear plan.

Sign by Gaylor Insurance to upgrade to LED. Motion by Tim, Second by Doug. \$200 to upgrade the light to LED fixture. Motion passed.

FUTURE PROJECTS

Trees at BC Pizza – May

AuSable Drugs Purchase

CRAF Center request for a façade grant John has to give to the committee.

LIAISON REPORTS – Village nothing. Township possibly a grant to redo sign currently waiting for prices. Paint keeps coming off the current sign.

Annual meeting Thursday the 19th at the RAM center 5 to 7 for the Chamber

Meeting Adjourned at 10:00. Motion by John. Support by Phil. All in favor.