

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
May 21, 2018

Members Present: Tammy Schwalm, Tom O'Brien, Doug Hodges, Tim Legg, Andrea Weiss, Sue Jock, Phil Weiler, Ron Alden,

Excused: Jim Anderson

Absent: Lonnie Wilkerson, Mike Walker, Roy Spangler

Others Present: Diane Love-Suvada, Mark Walling, Mike Miller Tom Dale, Kaylee Mondrella, Marci Dankert, Dan Scow, Tim O'Rourke, Neil Belanger.

Motion by Sue Jock with support from Andrea Weiss to accept the Secretary's report. All in favor, motion carried. Motion by Phil Weiler with support from Doug Hodges to approve the Treasurer's report. All in favor motion carried.

Thru 5/18/18)	Treasurer's report	
Cash on Hand		\$277,445.17
Interest 4/30/18		\$25.80
		\$277,470.97
Bills Approved Prior Month		
Ck #1017 Consumer Energy		\$964.20
Bills for Approval		
Ck #1018 Mark Walling		\$1,540.00
Ck #1019 Village of Roscommon(Safe Rte 2-18 to 4-18 And Misc Village Hdre for Banners)		\$826.88
Ck #1020 Standard Electric Co.(Lamp & Surge pro)		\$808.92
Ending Balance		\$273,330.97

CORRESPONDENCE & PUBLIC COMMENT – Seminar with DDA association June 8th in Monroe.

COMMITTEE REPORTS

Managers Report - Back to the Bricks is coming to Roscommon June 9th between 9 and 2 with a presentation at 11:00. Youth police academy June 28th. There will be 4 Movies Under the Moon July – August on Friday nights at Wallace Park. The DPW has been flushing out the fire hydrants with very good results and are hoping to have them done by Memorial Weekend, it will be close. Solar energy incentives, Ron is looking to see if there are other companies, Consumers put a cap on funds, if anything else comes up they will let us know. Jason and Jessie Sharpe withdrew the purchase agreement on the first property and purchased the Sandbar Designs building instead. They will be moving in this summer, renovating on the outside and inside while open with a goal to complete by Christmas in the Village. Flowers will be in this weekend possibly. They have been ordered and the crew is ready to go. Dan Fishell said he is set and ready to go. New business tax incentives were discussed at the last council meeting. Comments were made at to what are we going to do for businesses that are already established in town. We do have grants for them. Hopefully there will be something for everyone. Starting to put together a packet now with information.

Facade Grant – McKee storage turned in paid invoices but is not quite done yet. No word on any of the other facades.

Sidewalks and Streetscapes – Painting the lines is completed.

Website – Nothing new.

Sawmill – Diane presented a report. She is working with 6 clients on-going. She attended 3 business expos. Diane is having a hard time getting a response from realtors and owners in regards to the Dreams for Sale June 9th and she would like to get the signs in the businesses soon. Working on a possible fund raiser for the Saw

Mill. The billboard will not go up before Memorial Weekend due to the fact it would jeopardize the grant money so we have to wait. The Foundation Center at KCC has grant software and Diane will be looking at other grant opportunities.

Farm market- Marci Dankert gave an update. She started in March, updating Facebook and started the process to become a market master. She attended the three-week cottage food law class. In April she created the 2018 vendor applications and reviewed rules, had a vendor meeting with 8 vendors and two potential new ones with eggs and meat to sell from Mio. She is looking at new banners for the light poles. Scott Marshall has not gotten back with her. Jason and Jesse might be able to do them as well. Finished training for project fresh. Opening day was last weekend, we had 5 vendors very slow, rainy and cold. Sue Jock thanked Marci and commented that people don't know how much work goes into the market.

Economic Development Coordinator – Mark Walling gave an up-date he is working on the second quarter report, as well as the master plan and zoning ordinance. A survey will be distributed to village and surrounding residents May 31 through July 31. Denise Cline Deputy Director of NEMGOG will be here on June 6th with an introduction to the master plan.

Rising Tide - Nothing new to report.

OLD BUSINESS

Lighthouse - Tim O'Rourke and Neal Belanger would like to do this project in phases. This is MDOT's right away and they are looking to get a 7-foot shoulder in the turn lane for phase 1. MDOT is on board next year for the bridge. MDOT was talking about a 10-foot buffer zone but this year the goal is to get the shoulder safe. Motion by Sue Jock with support from Phil Weiler for \$12,820 for phase one of the project.

Iron Bell Trail – Meeting with Steve Schnell from NEMCOG who is getting everyone together to reboot the plan.

Parking Stripping - Completed except for some striping in the rear.

Sawmill funding - Phil Weiler suggested waiting until Jim is here to give us numbers. Motion by Phil Weiler, with support from Andrea Weiss to pay the \$10,000 to finalize the 2018 commitment. Motion approved. The future funding was tabled until Jim Anderson is present to provide numbers.

NEW BUSINESS

\$25,000 payment for new Village Hall - Final payment to the Village for the DDA's contribution to the Village Hall building.

Kirtland Warbler Festival – Wednesday there will be a field trip to see the Kirtland Warbler. 45 businesses signed on as sponsors so the request for advertising funding is less this year \$750 half of last years. Motion by Doug Hodges with support from Sue Jock to contribute \$750 to the Kirtland Warbler Festival.

Ron Alden's vacancy – Two people have expressed interest Jason Sharpe and Cecil Scow. Both would be good candidates. The CEO appoints the vacancies as they occur. Ron Alden's nomination to fill the three-year term is Cecil Scow. Sue Jock suggested he might want to consider dilution being Dan is part of the Village board.

LIAISON REPORTS – The Business Expo had a good turnout. A suggestion was made that next year maybe the DDA and the Village should have a booth together.

Township – Anxious to get the sign and new landscaping out front. Cheri Sullivan make take the treasurer position, which would make for an easier transition and then the Township would fill her clerk position. Doug Hodges commented on the tax abatements. A good example of a successful tax abatement is NuCraft Metal looking at what they have been able to grow to over the years with some initial tax abatements at one time.

Meeting Adjourned at 9:18. Motion by Phil Weiler with support by Tammy Schwalm. All in favor.