

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
March 21, 2016

Members Present: Schwalm, O'Brien, Rosczyk, Hodges, Lippert, Weiss, Adams, Jock, Norton, Legg, Weiler

Excused: Anderson

Absent: Spangler

Others Present: Dan Fishell, Mark Constance, Tom Dale, Kathy Boyle

Motion by Kurtis Norton with support from Sue Jock to accept the Secretary's report. All in favor, motion carried.

Motion by Kurtis Norton with support from Sue Jock to approve the Treasurer's report. All in favor motion carried.

Treasures Report:	through 3-18-2016
Cash on Hand	\$293,050.54
Higgins Twp.-Tax Distribution	\$17,983.61
Village Distribution	\$8,133.21
Interest 2/29/16	\$11.72
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	\$319,179.08
Account Payable-New Bills	
Twin Oaks Landscaping-Snow Removal	\$5,640.00
Village of Roscommon-Annual for New Hal	\$25,000.00
AuSable River Center - rental 3-15-16 through 6-14-16	\$300.00
½ of Music Licensing-CRAF Center(RMRA)	\$200.80
Ending Balance	\$288,038.28

CORRESPONDENCE & PUBLIC COMMENT - Mark Constance was in attendance representing the River Fest, and Warbler festival. Motion by Erine Adams second by Kurtis Norton to give River Fest a \$1,000 towards the festival. All in favor motion approved. Tom Dale discussed the plans for the Warbler Festival, additional volunteers are needed and funds to help the festival to succeed. Motion by Phil Weiler second by Erine Adams to give \$1,000 for the Kirtland Warbler Festival.

COMMITTEE REPORTS

Managers Report – John presented information on a 2001 Holder tractor capable of snow removal. The Village needs to make a determination if they want to contract snow removal out or purchase equipment to do it ourselves. The DDA is willing to support the village once they come back with a proposal. If we want to do the full Wallace park project we will need to find additional dollars, we need to raise \$25,000 for the project.

Façade Grant – The soffit work is complete at Fred's. Walsh Funeral the doors have not been replaced yet. McKee Storage the old Strand Theatre is looking to put new metal siding on the building. Motion by Kurtis Norton second by Sue Jock to give the façade committee the authority to approve the grant request if it meets the guidelines. Motion passed. Northern Family Dentistry is doing an addition to the building and has a facade request. Motion by Kurtis Norton second by Andrea Weiss to give the façade committee the authority to review and approve if it meets the guidelines. Motion passed.

Sidewalks and Streetscapes – Snow banners need to come down. Twin Oaks put in a bid for new trees and we are waiting for a second bid. Erine Adams made a motion of \$4,000 for the purchase of trees second by Doug Hodges all in favor motion passed.

Website – Need new photos when Jim and Roy get back.

Wi-Fi – This has become much less of a priority in communities. Erine doesn't feel this is a critical issue, decision made to remove this item from the agenda.

OLD BUSINESS

Wallace Park and Hilltop walkway – Still waiting to hear back from Hilltop.

DDA map update – Tom will touch base with Nicole.

Volunteer/Trustee Service coordinator 2015/2016 – Approved to be \$11.00 an hour. The coordinator Dewey Barber will be an independent contractor for the village. John would like the DDA to set the parameter of the work to be done. Motion by Erine Adams, support from Tim Legg to budget \$500 a month for 12 months with a maximum of \$6,000 for the cost of administering the coordinator jail trustee projects.

Benches downtown – Tom recommended a letter be sent to Cornerstone Construction to have their bench cleaned up or have it removed.

NEW BUSINESS

Lear Township Assessment – Lear is asking to lower their property taxes by \$ 287,000. John does not know the portion of the DDA mills. John is suggesting we form a small committee to make some recommendations back to the DDA. The township has to answer the complaint. Jim, Tom and John will make up the committee. They will come up with a recommendation for the township and the DDA

2015 Annual Report – Needs to be posted in the HL Resorter, the Village office and on the website.

DDA Task Force – is now the Roscommon Economic Development Team

Raised Garden Fence – Conservation group that has gardens over by the old water tower is looking to put up a fence to keep the wildlife out of the garden area. There was discussion on the type of fence that would be appropriate and look nice as well.

Village Clean Up – Saturday April 23rd.

Roscommon Economic Development meeting – Broke up in to 4 committees Empty Buildings, Beautification, Business Support & Networking and Marketing & Branding. An overall budget is needed for the Economic Development team. Motion by John Rosczyk second by Sue Jock for an initial budget of \$1,000 and then revisit it. Motion approved.

FUTURE PROJECTS – Nothing to report.

LIAISON REPORTS – Village nothing to report. Township - Annual Meeting March 21st tonight. Sue will attend the meeting and make a request for the Wallace Park Project.

Chamber – Wrap up meeting for the Winterfest – made money. Egg Scramble at the CRAF center.

Luncheon appreciation on a Friday in May out in front of the Chamber grilling hotdogs. Business Expo May 18th.

Meeting Adjourned at 9:55 Motion by Norton. All in favor.

