

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
May 15, 2017

Members Present: Tom OBrien, Sue Jock, Phil Weiler, Tammy Schwalm, Tim Legg, Erine Adams, Ron Alden, James Ward, Andrea Weiss, Doug Hodges, Jim Anderson, Roy Spangler, John Rosczyk.

Excused:

Absent:

Others Present: Diane Love-Suvada, Tim O-Rourke, Dan Scow, Mark Walling

Motion by Erine Adams with support by Andrea Weiss to accept the Secretary's report. All in favor, motion carried. Motion by Phil Weiler second by Ron Alden to approve the Treasurer's report. All in favor motion carried. Subject to approval of the contract with Mark Walling. Two additions to the bills to be paid \$675. to North Central Survey and \$1020 to Mark Walling Economic Director.

Treasurer's Report (Thru5/12/17)

Cash on Hand	\$259,858.64
Interest 4/30/17	\$21.98
	\$259,880.62
Prior Approved Bills	
Ck #975 CRAF Center-Gym Floor	\$10,000.00
Bills for Approval	
Ck #976 Village of Roscommon-Safe Routes RCRC (\$80)	
And Ad in Resorter for Request for proposals (\$197.80)	\$277.80
Ck #977Higgins Lake Roscommon Chamber of Commerce	\$400.00
Ending Balance	\$249,202.82

CORRESPONDENCE & PUBLIC COMMENT - A grant to clean up Tank Creek was applied for to clean the overgrowth up. Hopefully it will take place this summer. Tim O-Rourke shared he feels he can help with the Hilltop solution by widening the road while we continue to work on acquiring the land necessary to make the trail pathway further off the roadway. The piece we should focus on currently is working on getting a safe bridge across the river.

COMMITTEE REPORTS

Managers Report – Jim Anderson brought up that the Village Council needs to be behind the parking lot as well. The DDA cannot tackle this problem alone we need a partnership with the council. Todd needs to make the deal and if and when he makes the deal we will move forward. The DDA is asking John to get the support from the Village. James commented the canoe race appears to need more support, there were not a lot of spectators. Sue suggested we meet with the committee to try something new to bring new life in to the event. Flowers in the Village, actively looking for a coordinator.

Facade Grants – No updates on the Butcher shop or McKee storage. We received a request from the County Car wash for a facade grant for \$2,795. Roy made a motion to approve the project. Support by Andrea. Discussion regarding criteria on the roofs is needed this is very subjective. Roy and Andrea withdrew the motion. After discussion, everyone felt it should go back to the committee to review and bring back additional information and a recommendation.

Beautification Committee – Nothing new to report. Sue suggested a tree in the planter at the corner to make it look greener and less pavement.

Sidewalks and Streetscapes – Andrea and Phil walked the Village most areas just needed to be swept and edged. George Street is the worst area needing to be edged and swept. The question came up of who is responsible for it? The property owners, DDA, DPA, Village? There was a suggestion that the trustees work on this project.

Website – Jim submitted the annual report to the newspaper.

Sawmill Rural Business Center – Update from Diane

Farm Market - We don't have a market master; next weekend the market opens but it is managed. There are some people becoming the master. Currently we will rotate market masters. We need a contract written out for the farm market. Erine is to bring a contract for the farm market to the next meeting.

OLD BUSINESS

Lighthouse walkway – See up-date in public comments by Tim O'Rourke

Parking for Fifth Street and Lake – Noted above in the managers's report the Village Council needs to be behind the project not just the DDA and the DDA should not be involved until Todd has made the deal with the property owners.

Iron Bell Trail – All the bids are in and there is a meeting to select the engineering for it.

Two Rare Design – Murals to relocate should we bring Terry the painter in the process. Phil will contact Steve to see if his building is an option. Crystal's building, St. Vincent's, Dollar General or the VFW were other suggestions brought up.

Economic Development – Mark submitted a draft with the plan and vision for the future to the State. The next step is to bring the members of the groups together.

NEW BUSINESS

DDA Logo – Move ahead with the prepared design for the new gym floor.

HLRC Business Recreation - Request from the expo for \$400 for advertisement already approved in the treasurer's report.

FUTURE PROJECTS – Nothing to report on.

LIAISON REPORTS

Township – Nothing to report.

Chamber – Nothing to report.

Motion by Ron to adjourn. Meeting adjourned 9:44.