

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**

BOARD MINUTES

October 17, 2016

**Members Present:** Schwalm, O'Brien, Rosczyk, Hodges, Norton, Anderson, Weiler, Adams, Jock

**Excused:** Weiss,

**Absent:** Spangler, Legg

**Others Present:** Vicki Sheathelm, Diane Love-Suvada, Michael Westcoat, Dan Scow, Scott Weber from Consumers Energy, Mark Constance

Motion by Kurtis Norton with support from Sue Jock to accept the Secretary's report. All in favor, motion carried. Motion by Kurtis Norton with support from Doug Hodges to approve Special Meeting minutes. All in favor, motion carried. Motion by Kurtis Norton second by Phil Weiler to approve the treasurer's report with an additional bill of \$660.07 bill from the Roscommon County Treasurer for 2015 assessment for LEAR. All in favor motion carried.

**Treasurer's Report**

Treasurer's report	(Thru 10/17/16)	
Cash on Hand		\$289,730.20
Higgins Twp		\$13,331.92
Interest 9/30/16		\$24.26
		\$303,086.38
Bills Paid per previous approval		
Michigan Farmers Market - Dues		\$ 150.00
Account Payable-New Bills		
Vickie Sheathelm		\$500.00
Village of Roscommon- 3rd Q -John's Stipend		\$4,062.50
Inmate tether and supervision		\$80.00
Hardware misc bills		\$11.99
AuSable River Center		\$300.00
County of Roscommon-Treasurer-Lear		\$660.07
Priority Digital – 3 months web service		\$300.00
Diane Suvada-Sawmill Contract		\$1,046.51
(\$4089.37- \$1046.51= \$3042.86 Grant)		
Ending Balance		\$295,975.31

**CORRESPONDENCE & PUBLIC COMMENT** - Thank you from Huron National Parks for the marketing funds for last year for the Warbler Festival.

**COMMITTEE REPORTS:**

**Managers Report** – Wallace Park project complete. Celebration October 21<sup>st</sup> at noon with a ribbon cutting and light refreshments. Dewey the Trustee coordinator will not be available for the rest of the season and next year as well. John has a good qualified candidate interested and would like to have him fill the Trustee coordinator position in place of Dewey. Sidewalk projects are complete. Tom commented that Tank Creek repair was poor quality with bike and footprints markings. DPW failed to barricade off the fresh cement causing bike tires and other marks in fresh cement. John will be meeting with the new owners of Hilltop regarding the Hilltop walkway. REC Committee is looking to set up new appointments after the new council takes appointment in late November and John would welcome anyone from the DDA interested.

Tom commented there is an electrical outlet with no weather protection at Wallace park and suggested DPW could take care of it.

**Façade Grants** – We received a final bill from Northern Family Dentistry. Motion by John Rosczyk Second by Doug Hodges to approve the façade grant for \$5,000

**RED – Roscommon Economic Development**

**Beautification Committee** – Starting back up next Spring

**Business Support Networking** – Nothing to report

**Marketing and Branding** – Nothing to report

**Sidewalks and Streetscapes** – Nothing to report

**Website** – Mike shared a report on the DDA website.

**Farmers' Market** – Last market day was Saturday, 9 vendors were there. Vicki is still looking for a price on the shade she would like to consider for next year.

**Sawmill Rural Business Center** – Turnout on the 26<sup>th</sup> for the session was very good. Diane has been attending and having more info sessions, such as Rotary. Office hours are every Monday from 3 to 7 for anyone that wants help with their business on something. Working on by-laws, non-profit status, space and considering possible crowd funding.

**OLD BUSINESS**

**Wallace Park and Hilltop walkway** – John will be meeting with the new owners.

**Lear Township Assessment** – Nothing to report.

**Electric Car Charging Station** – Scott Weber from Consumers Energy gave a presentation at the meeting. A Level 2 240 volt charging stations is about \$2,500 for the device not including the installation cost. A DC fast charger is \$20,000 to \$50,000. Consumers is looking to install stations at about 30 locations across the state – every 50 miles. They like locations that are about ½ mile off the expressway. Scott indicated that it is looking like the site host is going to have to play a part in the cost of the device and then the cost of the electricity. Scott's recommendation is to wait until Consumers Energy hears back from the Public Service Commission to see what the approval from them looks like.

**New Township Member** - Tom has not talked to Ron Alden yet.

**Warbler Festival**

Mark Constance provided information on the Kirtland's Warbler Festival, it will be held at the CRAF Center. Riverfest will be the same weekend as the art festival because more people are in town. Mark will be back with a Marketing plan and budget and will be looking for advertising funds including out of state marketing for the Warbler Festival.

**NEW BUSINESS**

**Branding/Marketing** – Sue would like to see someone hired in a branding marketing position.

**Trails** – The presentation at the Economic / Community Outlook Event last month was very informative regarding the state wide trail project. This is another area that could use our attention and support.

**FUTURE PROJECTS** –No new projects

**LIAISON REPORTS**

**Chamber** – The Chamber Annual meeting is Tuesday, October 25<sup>th</sup> at the Silver Dollar

Meeting Adjourned at 10:05 - All in favor, meeting adjourned.