

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD MINUTES
August 15, 2016

Members Present: Schwalm, O'Brien, Rosczyk, Hodges, Weiss, Norton, Spangler, Anderson, Lippert, Weiler, Legg

Excused: Jock, Adams,

Absent: None

Others Present: Vicki Sheathelm, Dan Scow, Greg Gaylor, Diane Suvada

Motion by Andrea with support from Diane to accept the Secretary's report. All in favor, motion carried.

Motion by John with support from Phil to approve the Treasurer's report. All in favor motion carried.

(Thru 8/12/16)

Treasurer's report

Cash on Hand	\$253,812.79
Higgins Twp	1,007.59
Interest 6/30/16	\$21.79
	\$ 254,842.17
Bills paid per last month approval	
Crystal Richter-Façade Grant	\$4,900.00
Village of Roscommon-Pump & Hose	\$380.00
Twin Oaks Landscaping-RED Beautification trees	\$3,594.00
X-Press Copy-RED Beautification-Failte decals	\$235.92
	\$245,732.25
Account Payable-New Bills	
Vickie Sheathelm	\$500.00
Village of Roscommon- Cookies-inmate tether and supervision	
And misc. Hardware Bills (tractor & weed spray)	\$601.28
Ending Balance	\$244,630.97

CORRESPONDENCE & PUBLIC COMMENT

MDA Summer workshop August 19th in Grand Haven

Kirtland programs coming up Windows 10 and QuickBooks

New Roscommon County Guides

COMMITTEE REPORTS:

Managers Report –

John mentioned there could be other opportunities by Wallace Park to enhance our community.

Snow removal - if we consider outside bids we are looking at no less than \$14,000 - \$15,000 a year with a three year contract.

John presented information on bid for a smaller John Deere tractor for \$23,000, and proposed the sale of our current tractor could bring \$12,000 - \$13,000.

John feels we should explore doing the snow removal in-house and he is looking for input from the DDA.

Jim feels we should bid the process out for a cost comparison to the cost to performing it ourselves. Jim would like to see the bids on paper.

Rosalie Myers - Rosalie presented information on an upcoming Economic Community Outlook event with a Focus on Trails. This will be held Friday, September 30th at the Houghton Lake Community Center.

Sawmill Project - Presentation from Greg, Diane and Dan. Motion by Jim to accept the responsibility of the grant and the matching funds of \$1,250 from the DDA and to enter in a contract with Diane. Second by Roy. Motion approved. The DDA would like one billing statement a month for the services.

Façade Grant – Walsh Funeral home has a few punch list items before the work is complete. McKee storage no word. Northern Family Dentistry still working on their project.

Empty Buildings – nothing to report

Beautification Committee – A couple members have dropped. The next meeting is September 14th at the Village Hall.

Marketing and Branding – Nothing new to report

Sidewalks and Streetscapes – There is an area of sidewalk by the Spruce that needs to be replaced this fall, we previously planned on replacing it when we did the last sidewalk repairs. Motion by Andrea, we allot up to \$10,000 for the replacement of 150 feet of the sidewalk. Support by Kurtis. Motion approved.

Website – Erine has a proposal from Michael that was presented at our last meeting.

Farmers' Market – Market is still doing well. Vickie needs to purchase some camp dry for the canopy and will turn in receipt to the DDA.

OLD BUSINESS

Wallace Park and Hilltop walkway – The Wallace Park project should be complete by end of August or start of September.

Lear Township assessment – No new up-date.

Electric Car Charging Station – Doug reported he talked to Consumers Energy and they just started a new program, they are interested and would be happy to attend one of our DDA meetings. You can charge any vehicle at their station. Doug will invite him to attend our next meeting.

Community Dumpster – Possibly coordinate with the next hazardous waste collection. There was discussion as to whether this is the solution to the problem. John to check more into what Waste Management will take and the cost.

NEW BUSINESS

Street Lighting – We have a couple lights that are going out frequently and we need to find out what the problem is. We need to know what the problem is, possibly an electrician needs to be called in

Farm Market Association - Renew the annual membership. Motion by Jim to renew annually at the discretion of the farm market manager. Second by Tim. Motion passed.

Old Village Hall – Tonight at 6:00 a meeting in regards to what to do with the old building.

FUTURE PROJECTS – Grind down the cut off curbs at Family Fare.

LIAISON REPORTS – Village nothing to report. Township nothing new, Dianne would like to step down from the board. Ron Alden was suggested as a possible replacement if he is interested.

Chamber – Family Fun night at the Fireman's Memorial the Chamber will be promoting the button art work for the Winter Festival. Girl's night out in October.

Meeting Adjourned at 9:46. Motion by Kurtis. All in favor.