

ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY

BOARD MINUTES

April 17, 2017

Members Present: Tom OBrien, Sue Jock, Phil Weiler, Tammy Schwalm, Tim Legg, Erine Adams, Ron Alden, Roy Spangler, Andrea Weiss, Doug Hodges, Jim Anderson, James Ward, and John Rosczyk

Excused:

Absent:

Others Present: Diane Love-Suvada, Jessie Sharpe, Mark Walling, Tom Dale, Kelly Anis, and Kate Otwell owners of the new Butcher Shop,

Motion by Sue Jock with support by Ron Alden to accept the Secretary's report. All in favor, motion carried.
Motion by Ron Alden second by Tim Legg to approve the Treasurer's report. All in favor motion carried.

Treasurers Report (Thru4/14/17)

Cash on Hand		\$279,616.13
Interest 3/31/17		\$24.55
		\$279,640.68
Bills for Approval		
Ck #971	Sawmill 2 nd Q payment	\$14,970.00
Ck #972	Village of Roscommon-John's Stipend	\$4,110.56
Ck # 973	CRAF Center-1/2 of Music License	\$201.48
Ck #974	Village of Roscommon-Audit	\$500.00
	Ending Bal	\$259,858.64

CORRESPONDENCE & PUBLIC COMMENT - None

COMMITTEE REPORTS:

Managers Report – Flowers have been ordered for the village. There is a three person committee for the flowers, John is requesting someone from the DDA to assist him. Dewey will not be available as much this year John is requesting a budget for replacing Dewey Barber as Trustee to supervise the inmates. Motion by Jim to amend the budget to add a line item for a \$6,000 reimbursement for a trustee supervisor and take it out of the downtown improvement line item. Second by Phil. Motion approved.

Mark Walling is our new Economic Developer.

Facade Grants – We received an application from Bob Butchers Shop LLC. for \$9,250. Motion by Roy second by Erine to approve the grant for up to \$5,000 for 50% of the proposed cost of \$9,250 which will be a grant of \$4,625. Motion approved.

Beautification Committee – Village clean up April 29th at 9:00. Meeting Tuesday at 12:30 at the hall.

Sidewalks and Streetscapes – Sidewalks have been cleaned.

Website – There is a lot of information to up-date. Mike and Erine will be working on it this week.

Sawmill Rural Business Center – Diane gave an update on the contacts made and up-coming events. She has obtained her RRC certification.

OLD BUSINESS

Lighthouse walkway – John plans on having something this year to present

Parking for Fifth Street and Lake – Waiting for information from the owner of the property there is nothing further for us to do currently. We have done our part.

Iron Bell Trail – Roscommon County was one of the 16 counties awarded a grant. Roscommon received a \$30,000 engineering grant.

Economic Development Coordinator – Mark introduced himself and is looking forward to working with us. Mark was the only applicant to respond to an advertisement placed for this position. Mark will perform as an independent contractor for a 6 month period at a rate of \$40 an hour. The Village approved this position as a concept and a budget item. DDA originally made the motion for this position.

NEW BUSINESS

Kirtland Warbler-Festival Advertising Support Motion by Jim for \$1,500 to support the Kirtland Warbler's Festival support by Erine Adams. Motion approved.

Flowers in the Village – James Ward volunteered to help on the committee.

Farm Market will open May 20th Erine recommend a committee for the market to focus on promoting the market with events. Erine will work on putting together a committee for the market.

Annual Statement - Jim has prepared it and will submit it to Nicole to submit to the paper.

FUTURE PROJECTS –Tom provided an updated list. The Redevelopment Readiness Initiative could be a line item in the budget.

LIAISON REPORTS

Township – Nothing to report.

Chamber – Egg scramble most people ever. Business Expo May 17th.

Doug Hodges made a suggestion that we should look at how we could publicly promote the DDA to make the public more aware of the projects the DDA has supported. One way would be to do even more press releases for projects we helped fund.

Motion by Ron to adjourn. Meeting adjourned 9:44.