

**ROSCOMMON DOWNTOWN DEVELOPMENT AUTHORITY**  
BOARD MINUTES  
October 19, 2015

**Members Present:** Schwalm, O'Brien, Rosczyk, Hodges, Adams, Spangler, Weiss, Norton, Anderson

**Excused:** Lippert, Jock

**Absent:** Legg, Weiler

**Others Present:** Dan Fishell, Vickie Sheathelm, Kelly Ames

Motion by Norton with support from Adams to accept the Secretary's report. All in favor, motion carried.

Motion by Norton with support from Schwalm to approve the Treasurer's report. All in favor motion carried.

**CORRESPONDENCE & PUBLIC COMMENT** - We have new drawings from Gosling and Czubak. Joint meeting DDA and council Friday December 11, at 8:00 at the new village office. Dan Fishell cleaned out the flower pots and has someone that needs community service that will take care of the rest of the ground flowers.

**COMMITTEE REPORTS**

**Managers Report** – John reported the DPW is in the process of selecting a new director, interviews are done. John needs to follow up with some new contacts and hopes to announce a new director this week. Started the process to hot patch and seal coat the cracks and prevent further damage of some of the roads. Some areas will need to be finished next year. John will share some of the ideas for the slogans. Office renovations are taking place at the office. Ed Nordquist is doing the renovations and John Schaffer will supervise the painting.

**Façade Grant** – Nothing to report.

**DDA Taskforce** – Erine created a folder for each of the dominant ideas and put them out on Google Drive. Need to focus on two or three main ideas to start with. The suggestion was made to advertise the next meeting and welcome others to come with ideas.

**Sidewalks and Streetscapes** – John asked for some ideas for next year's sidewalk extravaganza. A one year contract was extended to Twin Oaks. Same contract, price remained the same, we have some control of the sweeping in the Spring so we can see the before and after. Andrea contacted Home Town Decorations the major decorations will be the LED wreaths. The center of downtown will have something a little special.

**Website** – Nothing to report.

**Farm Market** – Vegetables vendors still want to come for a couple more weeks.

**OLD BUSINESS**

**Wallace Park to Hilltop walkway** – There are new drawings available.

**DDA map update** – Nicole has been in contact Phil it still in the works

**Relocating Village Sound System** – Wait until the new location and then use someone like Mark Smith to do the work.

**Colonial Parking Lot Sale** – Tom signed the papers last week. Tom will get the sign out or see if they need a sign during construction.

## **NEW BUSINESS**

**Volunteer/Trustee Service coordinator** – Take a look at it as a one year special project. Dan said he couldn't do it because he can't receive any additional pay. John said he would look into it and asked Dan if he was interested if there wasn't an issue, Dan didn't know if he was interested. John will get some ideas together to present at the next meeting.

Pocket Park – Possibly name Cherven Park in memory and honor of Margaret Cherven with a plaque or park benches in her memory.

## **FUTURE PROJECTS**

**Cemetery Fund** – There is no care fund, typically current year sales pay for current year maintenance. Typically done by the local entity that owns the cemetery. Worthy to keep the cemetery on the list of future projects there are some oak trees that need to be removed.

**Parking Area** – Roy and John will look at the possibilities for additional parking in the alley way and come back with a report.

**Railroad Park** - Has some issues that will be coming up. John would like to have someone from the board to talk with him. Doug volunteered.

## **LIAISON REPORTS**

**Village** - Move in date soon it keeps getting moved back. Move should take place sometime in November.

**Township** - Nothing.

**Chamber** – Meeting tomorrow.

**Meeting Adjourned at 9:10.** Motion by Spangler. All in favor.