

## **Roscommon Village Market Rules and Regulations**

### **Mission and Vision:**

Provide the community an opportunity to purchase Michigan and locally grown produce, foods and artisan products. Provide the community a source for education regarding healthy eating, environment, recreational opportunities as well as encouraging demonstration of the creation of the artisan's crafts. Provide additional marketing venue for Michigan grown and locally produced products that complement the Market's environment.

### **Producer/Artisan Defined:**

A producer/artisan is described as an individual/group that produces edible products, non-edible products or crafts, and art that is hand crafted and produced in Michigan.

### **Producer/Artisan Licensing:**

All vendors are required to secure proper licenses and inspections for their products and to provide this information with the application. The Roscommon Village Market is not liable for any non-compliance with the Michigan Department of Agriculture or the Roscommon County Health Department.

### **Space Availability/Cost:**

Vendor space is currently free of charge due to the generosity of the Downtown Development Authority (DDA).

Vendor space will be assigned by the Market Manager, with preference given in the following order: returning seasonal vendors, new seasonal vendors and daily vendors.

Space size varies and the Market Manager will work with individual vendors to meet their spacing needs.

If a vendor decides to move to a vacant space without Market Manager approval, it will be considered an offense to the agreement and the vendor will be asked to move back to their assigned space.

### **Hours of Operation:**

Market will open the Saturday before Memorial Day and continue through October, weather permitting. Market hours are Saturdays 10:00 a.m. to 3:00 p.m.

If a vendor will be leaving before 3:00 p.m. please let the Market Manager know.

### **Loading/Unloading:**

Unloading and set up may begin 1 hour prior to market opening. Vendors may drive to their space to unload but must exit vendor space by 9:45 a.m. Barriers will be put in place by 9:45 a.m. to block off the vendor area.

### **Clean-up:**

Vendors are responsible for cleaning all trash and waste within and around their allotted space. A garbage container will be provided on-site for end of day clean-up.

### **Vendor Behavior:**

Vendors at the Market shall at all times conduct themselves in a pleasant and courteous manner. Problems, complaints or concerns must be directed immediately to the Market Manager. If any verbal or

physical confrontation occurs, the Market Manager may ask the parties to leave the market immediately. Any vendor or vendor representative involved may be dismissed permanently from the Market.

Vendor relationships are an intricate part of the fun, friendly environment we wish to promote at the Market. Be considerate of other vendors. Any offense brought to the Market Manager's attention will be addressed and could result in immediate dismissal of the offending vendor.

**Service Groups, Non-Profit Organizations:**

These groups are permitted by the Market but must make application prior to attending. Approval of the Market Manager is required. The organization is expected to be in compliance with all state and local regulations and to provide proof of any licensure and permits.

Rules and regulations are subject to change. Please contact Marcie Dankert at 989-745-2940 or [marciedankert@hotmail.com](mailto:marciedankert@hotmail.com) with any questions.