

# Higgins Township Village of Roscommon

## SPECIAL MEETING AGENDA

August 12, 2014  
7:00 PM

1. Higgins Township Call to Order, Roll Call
2. Village of Roscommon Call to Order, Roll Call
3. Purpose of the Meeting
4. How We Got Here
5. Remarks from the Building Committee
6. Public Input
7. Village Motion to Approve the Joint Resolution  
I move that we approve the Joint Resolution establishing a Village / Township Building Committee.
8. Township Motion to Approve the Joint Resolution  
I move that we approve the Joint Resolution establishing a Township / Village Building Committee.
9. Board Discussion
10. Village Vote to Approve the Joint Resolution
11. Township Vote to Approve the Joint Resolution
12. Township Adjournment
13. Village Adjournment

NOTE: Since this is a special meeting, only the purchase of the RAPS building may be discussed.

**HIGGINS TOWNSHIP  
and  
VILLAGE OF ROSCOMMON  
JOINT RESOLUTION TO  
ESTABLISH A BUILDING COMMITTEE**

WHEREAS Higgins Township and the Village of Roscommon wish to pursue the purchase of the RAPS Board of Education building on Lake Street;

AND WHEREAS the most efficient method of accomplishing that is to appoint a Building Committee to represent both entities;

NOW THEREFORE the Higgins Township Board and the Roscommon Village Council by passage of this resolution approves the following:

1. A Building Committee consisting of Tom Obrien, Doug Hodges and John Rosczyk is hereby formed to represent the Township and Village in this effort.
2. The Committee is charged with:
  - Investigating any options for a joint Township / Village office
  - Holding public hearings as necessary to receive suggestions
  - Negotiating a purchase agreement with the building owner, Township, Village and DDA
  - Within sixty day make a recommendation to the Township and Village
  - Drafting an Operating Agreement between the Township and Village for the Boards' approval
  - Determining the annual investment each entity must pay into a Building Maintenance Fund for future repairs and maintenance to the building
  - Completing the Necessary Building Renovations.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

On this date, the Roscommon Village Council approved the above resolution.

\_\_\_\_\_  
Dawn M. Dodge  
Village Clerk

\_\_\_\_\_  
Dated