

Village of Roscommon
Sale of Village Surplus Equipment
No. 2015-1

Village owned equipment that needs to be disposed of should be sold according to the following procedures:

1. The disposal of all surplus equipment is to be done through a governmental auction website such as the Michigan Inter Governmental Network (MITN). Additionally, items will be posted in the local legal newspaper of record.
2. Postings of all surplus equipment will be on MITN for a period of no less than ten (10) calendar days. The posting in the legal newspaper of record will be for one circulation period.
3. Surplus equipment with a value of less than \$500.00 can be performed by the Village Manager.
4. Surplus equipment with a value exceeding \$500.00 can be performed only after approval of the Village Council.
5. In the event that any item has been listed on MITN two different times and no bids are received, the administration will evaluate the best manner in which to recycle said item.
6. The Village Manager will provide a written report to the Village Council outlining all surplus equipment disposal activities, regardless of value.

Approved: January 13th, 2015