



REGULAR MEETING AGENDA
June 10, 2013

1. Call to Order, Roll Call of Council, Pledge of Allegiance and Invocation
2. Sheriff's Report
3. Sewer Ordinance Public Hearing
4. Approval of Consent Agenda:
 - Approve the Minutes of May 28, 2013 Regular Meeting
 - Approve the Bills to be Paid
 - Accept Recreation Committee Minutes
 - Accept DPW Report
 - Accept Zoning Administrator's Report
 - Accept Sheriff's Reports
5. Approval of Regular Agenda
6. Brief Public Comment on Regular Agenda Items (Two minutes per speaker)
7. Manager's Report
8. Unfinished Business:
 - Sewer Ordinance Amendment
 - Gaylor Sewer Connection
9. New Business:
 - MML Membership Dues
 - Manager's Spending Limit
 - BC Water Line
 - M-18 Property Vision
10. Public Acknowledgement (Two minutes per speaker)
11. Council Comments
12. Items for the Next Agenda
13. Adjournment

VILLAGE OF ROSCOMMON
Minutes of the May 28, 2013 Regular Council Meeting

President Erine Adams called the meeting to order at 7:00 PM. Members of the Council present: Erine Adams, Mark Larsen, Linda Mesler, Diane Lippert, Bruce Yannatta, Marc McKee and Jesse Carlson. Also present: Connie Allen, Krista Tacey-Cater, Carol Garlo, Scott Marshall and Dawn Dodge. The Pledge of Allegiance was recited and an Invocation given by Manager Lowe.

CONSENT AGENDA

Moved by McKee, seconded by Yannatta, to approve the Consent Agenda, including bills to be paid, in the amount of \$10,321.71. Ayes: McKee, Larsen, Yannatta, Mesler, Carlson, Adams and Lippert. Nays: None. The motion carried.

REGULAR AGENDA

President Adams would like to add Request for Poppy Sales and Rabbit Request from Carpenter Family to the Regular Agenda under New Business. Trustee McKee would like to add Riverfest to the Regular Agenda under New Business.

Moved by McKee, seconded by Lippert, to approve the Regular Agenda with the addition of Request for Poppy Sales, Rabbit Request from Carpenter Family and Riverfest. All in favor. Hearing no objections, the motion carried.

MANAGER'S REPORT

The Manager gave his report with the addition of lawn mowing and blight letters are going to be sent out this week. Informed the council that a grant may be available for the AuSable Drug building under the Main Street Program.

COMMITTEE REPORTS

Recreation Committee: Spoke about the trail.

DDA: Erine Adams gave a report on DDA.

UNFINISHED BUSINESS

-Sewer Ordinance Amendment

President Adams set a Public Hearing for June 10 at 7 PM. Council members would like to set the fine higher, up to \$500 for the first offense and up to \$1,000 for a second offense and \$1,000 for every offense thereafter.

-Trail Planning Grant Contract

Moved by Yannatta, seconded by Lippert, to accept the contract from Gosling Czubak for development of a trail master plan in the amount of \$17,500 and authorize Allen Lowe to sign on behalf of the Village. Ayes: Yannatta, Carlson, Lippert, Adams, Mesler, McKee and Larsen. Nays: None. The motion carried.

-OGA Purchase Agreement Amendment

Moved by McKee, seconded by Carlson, to approve the First Amendment to the Purchase Agreement with OGA Acquisitions LLC extending the inspection period to expire at 11:59 p.m. on July 8, 2013 and authorize Allen Lowe to sign on behalf of the Village. Ayes: McKee, Lippert, Yannatta, Adams, Larsen, Carlson and Mesler. Nays: None. The motion carried.

NEW BUSINESS

-Computer and Internet Service

Moved by Mesler, seconded by Lippert, to accept the quote from Amp for computer services in the amount of \$707.35. Ayes: Larsen, Carlson, Mesler, Adams, Lippert, Yannatta and McKee. Nays: None. The motion carried.

-Committee Reports

Trustee Larsen believed this item did not need to be on every agenda as the committees do not meet twice a month.

Moved by Larsen, seconded by McKee, to have the Council request minutes from all associate committees and for the minutes to be included in the consent agendas at the next regularly scheduled council meetings. All in favor. Hearing no objections, the motion carried.

-M-18 Property

There was a discussion about the M-18 property.

-Poppy Sales

Moved by Carlson, seconded by McKee, to allow the VVA Chapter 264 hold their annual poppy drive on July 5th and 6th. All in favor. Hearing no objections, the motion carried.

-Rabbits

There was an application submitted from Nick Carpenter to keep rabbits in the Village limits.

Moved by Yannatta, seconded by Lippert, to accept the rabbit application from Nick Carpenter. Ayes: Lippert, Mesler, Carlson, Adams, Yannatta and McKee. Nays: Larsen. The motion carried.

-RiverFest

Carey Grewe was present and answered questions. President Adams informed him he would need to come back to Council with a map of the road closures in order to be permitted to shut down Village roads.

PUBLIC ACKNOWLEDGEMENT

Connie Allen: Gave an update on the Business Expo, Art Festival, Doe Day Golf and June Karjalainen.

COUNCIL COMMENTS

Trustee Larsen: Would like the council to reconsider the Relay for Life ribbons on the light poles.

Moved by McKee, seconded by Larsen, to leave the ribbons up two more weeks. Ayes: Yannatta, Carlson, Lippert, Adams, Mesler, McKee and Larsen. Nays: None. The motion carried.

Trustee Larsen: Would like to see a policy where if something is not on the agenda, it can't be voted on the same night.

Trustee Mesler: Commented on the Relay for Life ribbons, excited people want to build things here, urged people to attend the Farm Market.

Trustee Lippert: Farm Market is doing well.

Trustee Yannatta: The book from the Chamber is really good. Would like a copy of street closures from Carey Grewe.

President Adams: Thanked everyone for their efforts.

Manager Lowe: During a meeting to look at sidewalks, the engineer commented how nice the Village looked.

Trustee McKee: Believes Village has come a long ways with the M-18 property.

Trustee Carlson: Colonial property looks marvelous and believes Village should send a letter of thanks to Huffman Excavating for their good job.

ITEMS FOR THE NEXT AGENDA

Development of M-18 property.

Moved by Lippert, seconded by McKee, to adjourn at 8:23 PM. All in favor. Hearing no objections, the motion carried.

Erine Adams
Village President

Dawn Dodge
Village Clerk

INVOICE REGISTER REPORT FOR VILLAGE OF ROSCOMMON
 EXP CHECK RUN DATES 06/11/2013 - 06/11/2013
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
1249	VILLAGE HARDWARE	06/01/2013	06/30/2013	43.76	43.76	O	N
1250	RAY'S PARTS CENTER	06/03/2013	06/30/2013	98.34	98.34	O	N
1251	DAWN DOMINEK	06/03/2013	06/30/2013	50.00	50.00	O	N
1252	ETNA SUPPLY COMPANY	05/25/2013	06/25/2013	238.23	238.23	O	N
1253	Gosling Czubak	05/28/2013	06/28/2013	2,020.00	2,020.00	O	N
1254	VERIZON WIRELESS	06/03/2013	06/30/2013	144.44	144.44	O	N
1255	POLLUTION CONTROL SERVICES	06/03/2013	06/30/2013	5,811.00	5,811.00	O	N
1256	FICK & SONS, INC.	05/28/2013	06/30/2013	969.18	969.18	O	N
1257	CHARTER COMMUNICATIONS	05/28/2013	06/30/2013	54.99	54.99	O	N
1258	HACH COMPANY	05/28/2013	06/30/2013	2,360.00	2,360.00	O	N
1259	MARK LARSEN	05/30/2013	06/30/2013	3.34	3.34	O	N
1260	WASTE MANAGEMENT	05/31/2013	06/30/2013	119.82	119.82	O	N
1261	UNITED STATES OF AMERICA	05/31/2013	07/01/2013	13,455.00	13,455.00	O	N
1262	VILLAGE OF ROSCOMMON	06/03/2013	06/20/2013	88.37	88.37	O	N
1263	DTE ENERGY	05/28/2013	06/18/2013	221.12	221.12	O	N
1264	CONSUMERS ENERGY	05/28/2013	06/25/2013	6,401.47	6,401.47	O	N
# of Invoices:		16	# Due:	16	Totals:		
# of Credit Memos:		0	# Due:	0	Totals:		
Net of Invoices and Credit Memos:				32,079.06	32,079.06		

--- TOTALS BY FUND ---	Inv Amt	Amt Due
101 - General Operating	3,225.07	3,225.07
202 - Major Streets Fund	474.97	474.97
203 - Local Streets Fund	19.97	19.97
590 - Sewer Fund	12,423.88	12,423.88
591 - Water Fund	15,510.83	15,510.83
661 - Equipment Fund	424.34	424.34
--- TOTALS BY DEPT/ACTIVITY ---		
000 -		
265 - Village Hall	28,399.05	28,399.05
269 - Other Village Property	371.56	371.56
276 - Cemetery	24.30	24.30
448 - Streetlights	53.62	53.62
451 - Constructions	2,229.04	2,229.04
463 - Maintenance	455.00	455.00
751 - Parks	39.94	39.94
880 - Promotions & Dues	484.16	484.16
	22.39	22.39

Village Patrol		May-13		
Mileage	=	415		
Hours	=	82		
Stops	=	23		
VW	=	23		
Citations	=	3		
Criminal	=	2		
Non Criminal	=	0		
Accidents	=	1		
Arrests	=	2		
Contacts	=	75		
PC General	=	34		

Arrests
Warrant
Probation Violation

Complaints
Probation Violation
Narcotics Violation

Extra Village Patrol May 2013

Hours	12
Criminal Complaints	8
Non Criminal Complaints	16
Traffic Stops	26
Verbal Warnings	17
Citations	12
OWI Arrests	1
Other Arrests	7
Accidents	2
Assist EMS	3

Other Assignments

Village Meeting Memorial Day Ceremony
Walk Thru Colonial Apartments
Canoe Race/ Traffic Detail
Blight Violation

Type of Complaints Handled

Threats
Larceny
Assault
PPO Violation
Attempted Larceny
Breaking and Entering
Dumping
Reckless Driving

Arrests

Assault
Warrant Arrest x2
Disorderly Person
Possess Narcotics
Probation Violation
OWI
Parole Violation x2

SECTION 8. DISCHARGE CONTROLS.

No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff or subsurface drainage into the Village Sewage Treatment System. Cooling water or unpolluted industrial process waters may be discharged to the sewer system when a written permit has been issued.

Any person, business, or industry planning to discharge or place anything in the sanitary sewer system, other than normal domestic waste, must notify the Village DPW before discharge or placement. Such person, business, or industry must file an Industrial Pretreatment Permit (IPP) application with the Village and wait for appropriate approval before discharge or placement.

Property owners will be responsible for proper use and security of cleanout access points to prevent the infiltration of groundwater, rain water, snowmelt and any other substance or liquid that would have adverse effects on the sanitary sewer system.

Any person violating any provisions of this Section shall be responsible for a civil infraction. The penalty for the first offense shall be no more than \$500 and for the first repeat offense, no more than \$750.00. Repeat offense shall be defined as a violation of said ordinance which has been ticketed for within the past 365 days. For any second or subsequent repeat offense, the fine shall be no more than \$1,000.00. It shall be the duty of the Village Manager of the Village of Roscommon, or authorized representative, to enforce the provisions of this Ordinance. If, after investigation, the Village Manager, or authorized representative, determines that a violation of this Ordinance exists, he shall be authorized to issue a municipal civil infraction citation to any person, firm, or corporation that is responsible for violating the provisions of this Ordinance. Service of said civil infraction citation or civil infraction notice shall be made in accordance with MCL 600.8707, Public Act 12 of 1994.

Any violation of this ordinance is also hereby declared to be a public nuisance per se which can be abated in Circuit Court either in lieu of, or in addition to, criminal prosecution.

Phone: (989) 275-0827

Fax: (989) 275-0827

Fieb's Plbg

No.

Date: MAY 1, 2013

Name: VILLAGE OF ROSCOMMON

Street :

City: ROSCOMMON State: Michigan

Owner GAYLOR INSURANCE

Street:

City : State Michigan

BORE SEWER LINE SOUTH TOWARDS DIVISION STREET, REROUTE SEWERS UNDER BUILDING TO CONNECT TO MAIN.

LABOR & MATERIAL \$ 6000.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$ With payment to be made as follows:

Respectfully Submitted: Dwayne Fiebelkorn

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature:

Date:



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2013 - 2014

Roscommon

ID: 430

Date: 06/01/2013

Membership Period: 08/01/2013 - 07/31/2014

	<u>Current Balance</u>
* MML Dues	788.00
** Legal Defense Fund	79.00
	<u>\$867.00</u>

**Total Due by August 01, 2013:
\$867.00**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

RECEIVED
JUN 04 2013
BY: _____

- * MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.
- ** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org



michigan municipal league

Member Benefits at a Glance

Advocacy of Municipal Issues

- Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
- Legislative Committees – member advisory committees help shape League-wide positions on important matters
- Legislative Link E-Newsletter – a weekly rundown of legislative activity
- Inside 208 Blog – timely conversations on legislative and advocacy issues

Information

- Inquiry Service – information and custom research on your municipal questions
- Center for 21st Century Communities (21c3) – tools to better position your community for the 21st century
- Directory of Michigan Municipal Officials* – annual listing of elected and key appointed city and village officials
- The Review* – bimonthly magazine geared specifically to the municipal audience
- Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

Educational Opportunities (*member rates apply*)

- Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
- Seminars and workshops – on-site and online training opportunities
- Elected Officials Academy – certification program designed to help elected officials lead in the 21st century

Documents on the League's Website

- EVIP Resource Page – guidance on how to qualify for EVIP funding
- E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
- One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
- Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

Insurance Programs (*premiums apply*)

- League Workers' Compensation Fund
- League Liability and Property Pool
- League Sponsored BCBSM Program
- Unemployment Compensation Fund

Savings and Vendor Services

- Natural Gas Purchasing Program – a program designed to reduce your gas utility costs
- Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
- U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
- Business Alliance Program – vendors who provide services to the municipal market

Additional League Services (*member rates apply*)

- CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
- Classified Ads – municipal job openings, as well as items for sale, on the League's website
- Consulting Services – draw on the League's expertise for your management consulting needs
- Executive Search Service – recruit the League to facilitate your executive search process
- Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact: Holly Ingram, Finance Department; hingram@mml.org; (800) M-LEAGUE;

Access the League's website by visiting www.mml.org.

SECTION 6. PURCHASING RESPONSIBILITIES

The Village Manager shall act as purchasing agent for all Village offices and departments. The Manager may delegate some or all the duties as purchasing agent to another officer or employee provided that such delegation shall not relieve the manager of the responsibility for the proper conduct of those duties.

The Village Manager shall have the authority to purchase any product or service the cost of which does not exceed \$500.00 provided that funds have been appropriated. The cost of the product or service shall not exceed the unencumbered balance of the appropriation for that account. Except as hereinafter provided, the Village Manager shall not purchase any product or service the cost of which exceeds the above dollar amount without prior approval of the Village Council. The Village Manager may promulgate rules governing the purchase of products or services.

The Village Manager shall have the authority to purchase any product or service regardless of its cost when such purchase is necessitated by an emergency condition. "Emergency Condition" is defined to mean any event which presents an imminent threat to the public health or safety or any event which would result in the disruption of a Village service which is essential to the public health or safety.

2911

FORD

DATE	12-7-05		
TO	Beardslee 942		
FOR	pipe in drive day busted	TOTAL	
		THIS CHECK	765 00
		OTHER	
TAX DEDUCTIBLE		BALANCE	

DATE	11-4-05		
TO	S+J Excavating		
FOR	940	TOTAL	
		THIS CHECK	985 00
		OTHER	
TAX DEDUCTIBLE		BALANCE	

2917

74-494/724

DATE 12-7-05

\$ 765 00

DOLLARS

B.C. PIZZA OF ROSCOMMON
800 LAKE STREET
ROSCOMMON, MI 48653

PAY TO THE ORDER OF Jerry Beardslee & Sons
Seven hundred sixty five & no/100

CHEMICAL BANK WEST
www.chemicalbankmi.com

FOR Jessie McKee

⑈002917⑈ ⑆072404948⑆ 2390017164⑈

2862

74-494/724

DATE 11-4-05

\$ 985 00

DOLLARS

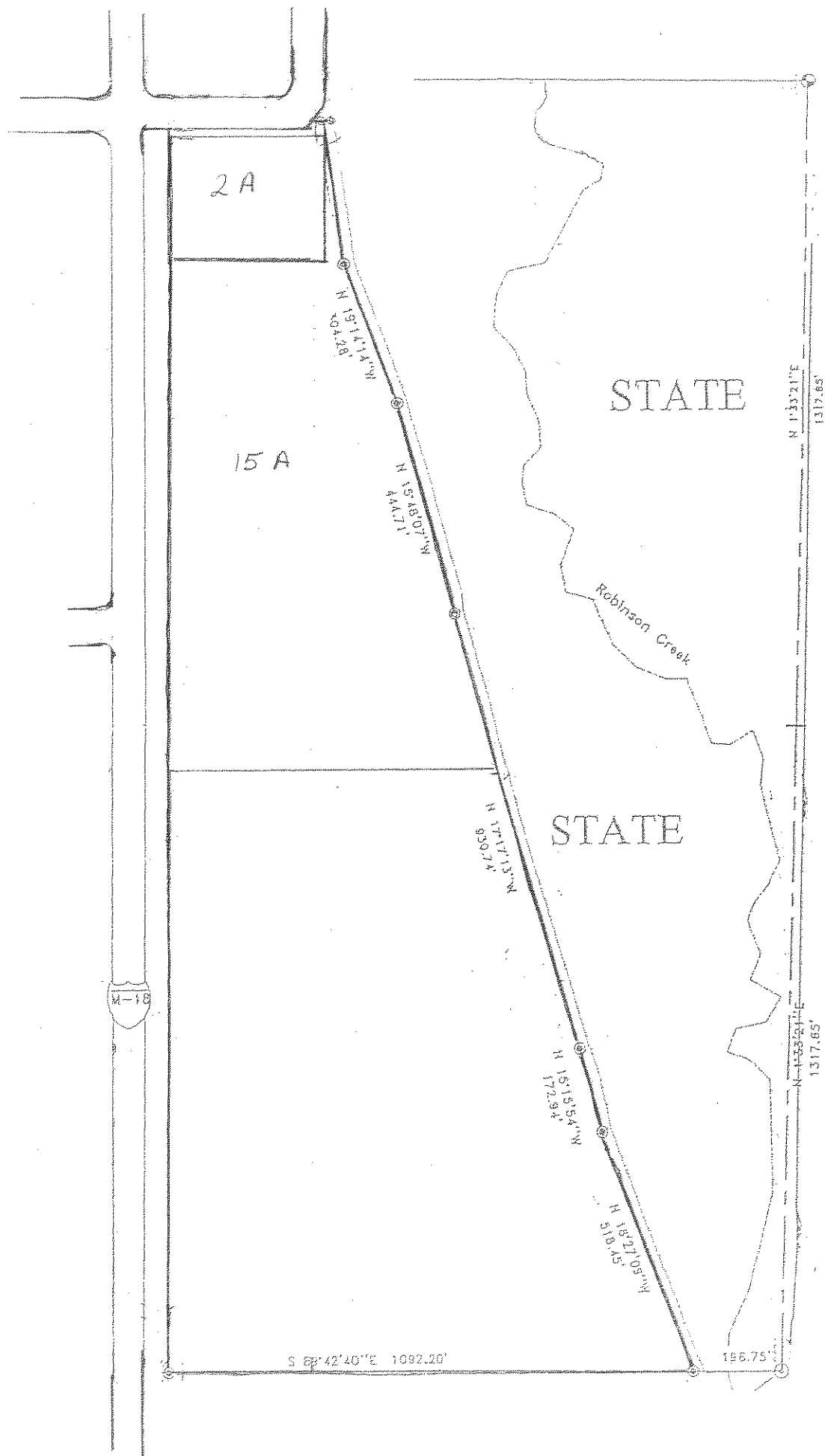
B.C. PIZZA OF ROSCOMMON
800 LAKE STREET
ROSCOMMON, MI 48653

PAY TO THE ORDER OF S+J Excavating
Nine hundred eighty five & no/100

CHEMICAL BANK WEST
www.chemicalbankmi.com

FOR Jessie McKee

⑈002862⑈ ⑆072404948⑆ 2390017164⑈



2A

15A

STATE

STATE

Robinson Creek



N 15°11'44" W
3042.8'

N 15°16'07" W
1080.7'

N 17°17'13" W
920.7'

N 15°15'54" W
172.9'

N 16°21'03" W
518.45'

S 82°42'40" E 1092.20'

N 1°33'21" E
1317.65'

N 1°33'51" E
1317.65'

196.75'