

VILLAGE OF ROSCOMMON  
Minutes of the June 27, 2011 Regular Council Meeting

President Jesse Carlson called the meeting to order at 7:00 PM. Members of the Council present: Marc McKee, Mike Butler, Jesse Carlson, Jon Michael Suvada, Joan Murphy, Stephen Morris and Erine Adams. Others present were: Dave Hodges, Judi Hendrixson, Krista Tacey, Tim O'Rourke, Pam Miller, Diane Lippert, Sara O'Rourke, Bruce Yannatta, Gerard Brabant, Doug Smith, Dan Fishel and Dawn Dodge. The Pledge of Allegiance was recited and an Invocation given by Trustee Morris.

REGULAR AGENDA

Moved by Butler, seconded by Suvada, to approve the Regular Agenda with the addition of changing the hiring qualifications for Village Manager (Butler). Ayes: Carlson, Adams, Morris, Suvada, Butler and Murphy. Nays: McKee. The motion carried.

PUBLIC COMMENT ON REGULAR AGENDA ITEMS

Judy Hendrixson commented on the village manager position.

CONSENT AGENDA

Moved by Murphy, seconded by Adams, to accept the consent agenda including the Minutes of the June 13, 2011 Regular Meeting, Minutes of the June 22, 2011 M-18 Committee Meeting, bills to be paid in the amount of \$9,166.39 and checks written since last meeting in the amount of \$50,390.47. Ayes: Carlson, Butler, Morris, Murphy, Adams and Suvada. Nays: McKee. The motion carried.

MANAGER'S REPORT

A Village Hall report is in the file.

Trustee Murphy had questions about the department assistant. Trustee Murphy would like it noted that she believes the department assistant is doing extra work <sup>per</sup> gratis.

*Free SS*

COMMITTEE REPORTS

Trustee Butler gave a report on the library.

Trustee Suvada gave an update on the M-18 Development Committee.

Trustee Adams gave an update on the DDA meeting.

UNFINISHED BUSINESS

Pavilion Roof Replacement -- Tabled until next meeting.

Wallace Park Commemorative Park Bench. The Council received correspondence from Mr. Dunn.

Moved by Suvada, seconded by Morris, to approve the Wallace Park bench for the Dunns in the area described in the letter from the Dunns, mounted in concrete, similar to the existing benches present. Ayes: Murphy, Adams, Butler, Suvada, McKee, Morris and Carlson. Nays: None. The motion carried.

## NEW BUSINESS

Dawn Dodge – Clerk’s conference. Clerk Dodge gave an update regarding the Michigan Association of Municipal Clerk’s conference.

Crack sealing, street sweeping, Division Street bridge (Tim O’Rourke) – Tim O’Rourke gave an update from the Road Commission.

Moved by Butler, seconded by McKee, to continue with the crack sealing on North Main not to exceed \$1,000. Ayes: Suvada, Morris, Adams, Carlson, Murphy, McKee and Butler. Nays: None. The motion carried.

Moved by Suvada, seconded by Murphy, to pay the Road Commission \$2,157.64 for the road sweeping and that our DPW will finish the balance of the streets. Ayes: Butler, McKee, Murphy, Carlson, Adams, Morris and Suvada. Nays: None. The motion carried.

Budget Adjustments – Trustee Murphy had questions regarding the budget adjustments. Tabled until next meeting.

Metro Park Request – Tabled until next meeting.

Village Manager – Village Attorney Brabant spoke regarding changing the Village Manager’s job description.

President Carlson appointed Erine Adams as interim manager. Ayes: None. Nays: Murphy, Suvada, McKee and Butler. Morris: Abstained. Appointment not accepted.

Moved by Adams, seconded by McKee, to request the Village Clerk to begin advertising for the Village Manager position with a resume deadline of July 15, 2011, 4:30 PM at Village Hall, with a Steering Committee to be appointed by the President to meet the week of July 18, 2011, and have their decision at the July 25, 2011 meeting; to be advertised on the MML website, Houghton Lake Resorter and possibly indeed.com if it is free, with the addition of a salary range of \$35,000 - \$45,000. Ayes: McKee, Adams, Murphy, Suvada, Butler and Carlson. Nays: Morris.

A Steering Committee was discussed. Trustee Suvada would like to see the majority of the Committee be village residents. President Carlson asked Marc McKee, Dawn Dodge and Jon Suvada to be on the Committee. He will be asking some former members of the past Steering Committee if they would want to be on the Committee again.

Ethics Ordinance – sent to the Ordinance Committee.

Changing of the hiring qualifications.

Moved by Butler, seconded by Murphy, to change the educational requirement wording to "preferred" degree in the Manager's job description. Ayes: Suvada, Butler and Murphy. Nays: Carlson, Adams and McKee. Morris: Abstained. The motion failed.

PUBLIC ACKNOWLEDGEMENT (Two minutes per speaker)

Bruce Yannata: Question on the Manager's Ordinance.

Doug Smith: Questions regarding street cleaning. Zoning administrator questions. Believes the Council should consider hiring a part-time manager.

Dan Fishel: Zoning comments.

Judy Hendrixson: Zoning Administrator concerns.

COUNCIL COMMENTS *Questioned the Clerk regarding collection of taxes.*

Trustee Murphy: Township taxes, list of benefits package, lock on the office door, overtime for department assistant.

Trustee Adams: Appointment of Interim Manager.

Trustee Suvada: DPW report.

Trustee Morris: Gave an oral resignation from the office of President Pro Tem.

Trustee McKee: Office needs to be secured.

ITEMS FOR NEXT AGENDA

Ordinance Committee

Pavilion roof

Budget amendments

Zoning questions

Moved by Butler, seconded by Adams, to adjourn the meeting at 9:37 PM. Hearing no objections, the motion passed.

These minutes subject to approval at the next council meeting.

  
Jesse M. Carlson  
Village President

  
Dawn M. Dodge  
Village Clerk